

**Print Specification Sheet**

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| **Contact Details** | | | |
| **Company Name:** | | **Contact Person:** | |
| **Address:** | | | |
| **Contact Phone Numbers:** | | | |
| **Daytime:** | **Evening:** | **Mobile:** | **Fax:** |
| **Contact E-mail:** | | | |

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| **Print Details** | | | |
| **Date of Submission:** | | **Deadline:** | |
| **Quantity of Print Run:** | | **Image Supplied:** | Yes **🞎** No **🞎** |
| **Flat Size:** | A5 **🞎**  A4 **🞎** A3 **🞎**  A2 **🞎**  A1 **🞎** Other: | | |
| **Finished Size:** | Flat **🞎**  Half Fold **🞎** DL - Roll **🞎**  DL – Z Fold **🞎**  Other: | | |
| **Paper stock:** | gsm. | **Bleed Required:** | Yes **🞎** No **🞎** |
| **Font Supplied:** |  | **Point Size:** |  |
| **Finish:** | None **🞎**  Gloss **🞎** Matte **🞎**  Trim **🞎**  Other: | | |
| **Binding** | Saddle Bound **🞎** Perfect Bound **🞎** Other: | | |
| **Colour Requirements** | | | |
| **Exterior:** | Black & White **🞎** 4 colour **🞎** 2 Colour **🞎** Other: | | |
| **Interior:** | Black & White **🞎** 4 colour **🞎** 2 Colour **🞎** Other: | | |
| **ALL ARTWORK TO BE RECEIVED AS .PDF** | | | |

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| **Please Note Any Special Production Requirements** |
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